

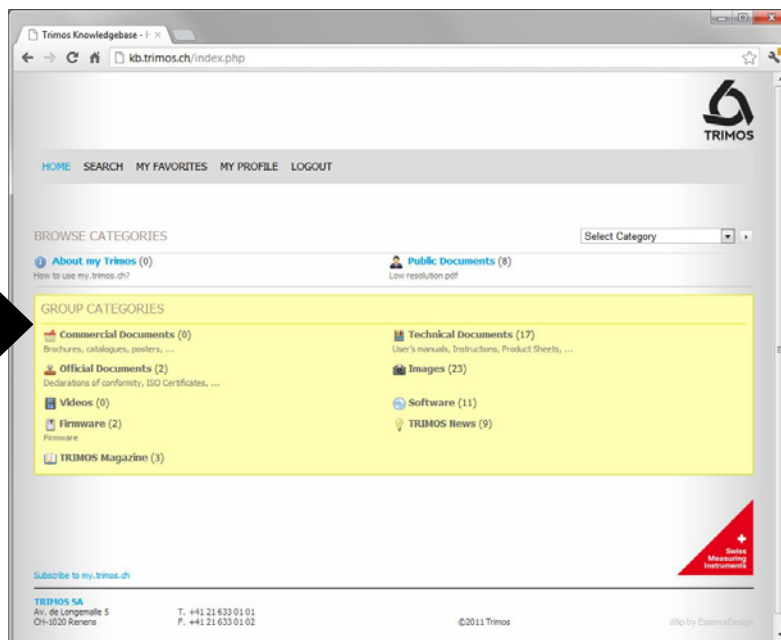
NEWS

New Support Website for Trimos Agents

2012-10-01

Trimos has a new support website for agents: **my.trimos.ch**. It replaces support.trimos.ch.

my.trimos.ch provides an easy access to all relevant information such as commercial and technical documents, after sales documents, high resolution pictures, videos, software, etc.

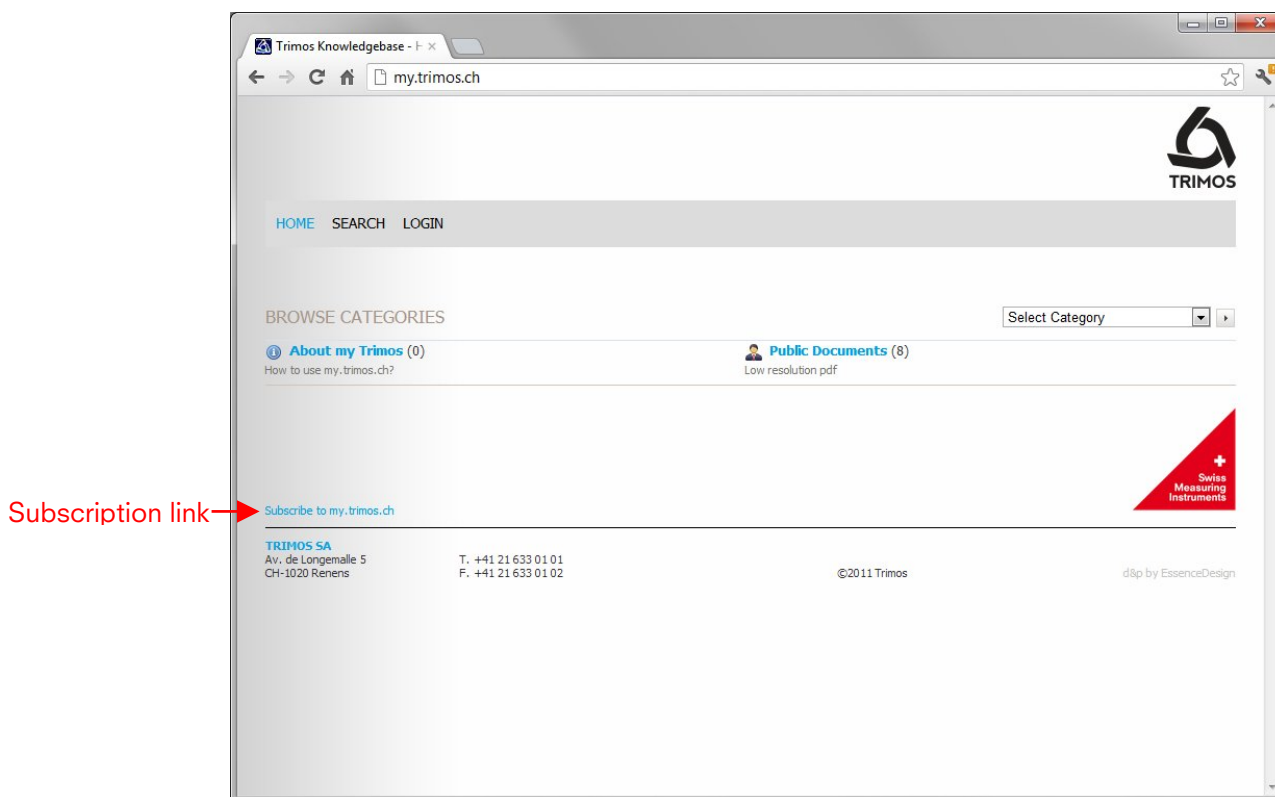


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1 Access

In a web browser, enter **my.trimos.ch**.



As unregistered user, only public documents such as catalogue, brochures, flyers etc. are available (low resolution pdf). Those are basically all documents that are also available on Trimos' public website www.trimos.ch.

2 Registration

Only registered users have access to the complete database. In order to get a user account, click on the subscription link **Subscribe to my.trimos.ch**. You will then be requested to enter your details as shown below:

Full Name	<input type="text"/>
Username	<input type="text"/>
Email Address	<input type="text"/>
Password	<input type="password"/>
Password confirm	<input type="password"/>

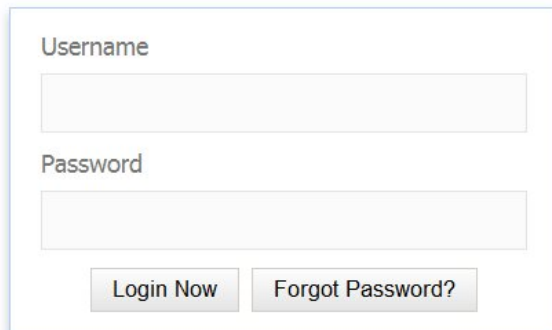
} Enter your details here

Your demand will be validated by an authorized user and confirmed by email.

Submit your registration with the **subscribe** button. It will be checked by an authorised user before your access is granted.

3 Login

Once your registration has been validated (it will be confirmed by email), click on **LOGIN** from the main menu and enter your username and password.

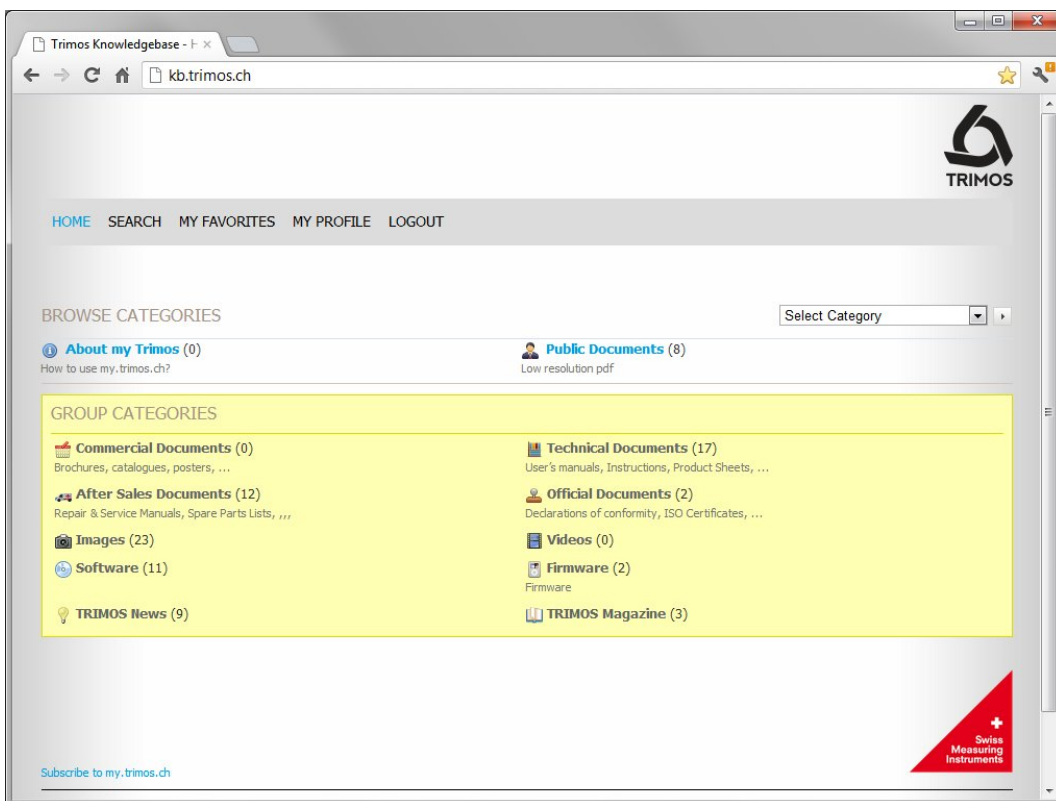


A login form with two input fields: 'Username' and 'Password'. Below the fields are two buttons: 'Login Now' and 'Forgot Password?'.

Press on the **Login Now** button to access the database.

4 Main Window

As a logged in user, you will have access to the public and private documents (listed in the yellow area). The private documents available might differ from the list below depending on the user's group assignment.



The screenshot shows the Trimos Knowledgebase main window. The browser address bar shows 'kb.trimos.ch'. The main menu includes 'HOME', 'SEARCH', 'MY FAVORITES', 'MY PROFILE', and 'LOGOUT'. The 'BROWSE CATEGORIES' section has a 'Select Category' dropdown. Below this, a yellow highlighted area contains 'GROUP CATEGORIES' with the following items:

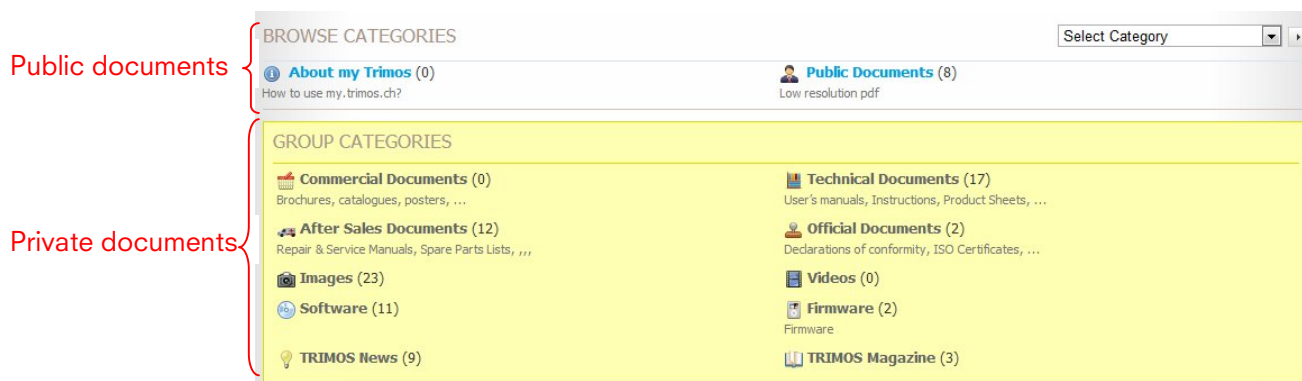
- Commercial Documents (0): Brochures, catalogues, posters, ...
- After Sales Documents (12): Repair & Service Manuals, Spare Parts Lists, ...
- Images (23)
- Software (11)
- TRIMOS News (9)
- Technical Documents (17): User's manuals, Instructions, Product Sheets, ...
- Official Documents (2): Declarations of conformity, ISO Certificates, ...
- Videos (0)
- Firmware (2): Firmware
- TRIMOS Magazine (3)

Annotations on the left side of the screenshot:

- 'Main menu' with a bracket pointing to the navigation bar.
- 'Categories' with a bracket pointing to the yellow highlighted 'GROUP CATEGORIES' section.

At the bottom left, there is a link 'Subscribe to my.trimos.ch'. At the bottom right, there is a logo for 'Swiss Measuring Instruments'.

5 Categories



5.1 Public Documents

About my Trimos

In this category you will find instructions on how to use my.trimos.ch, i.e. this News.

Public Documents

This category contains all documents that can be published without restriction. They are usually available in low resolution pdf.

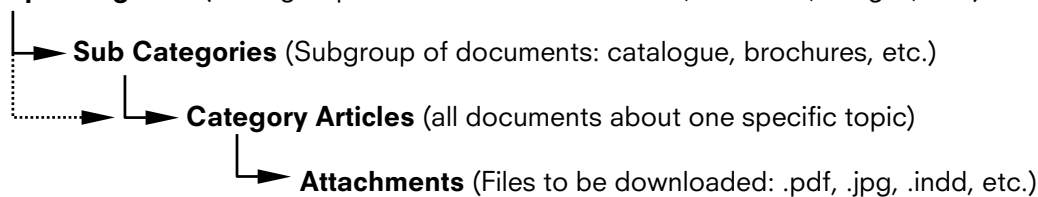
5.2 Private Documents

These categories contain specific information about Trimos and its products. The documents under each category (user's manuals, high resolution pictures, Indesign original files, Trimos News, etc.) are dedicated to Trimos' network ONLY.

6 Data Structure

The documents are classified according to the following structure:

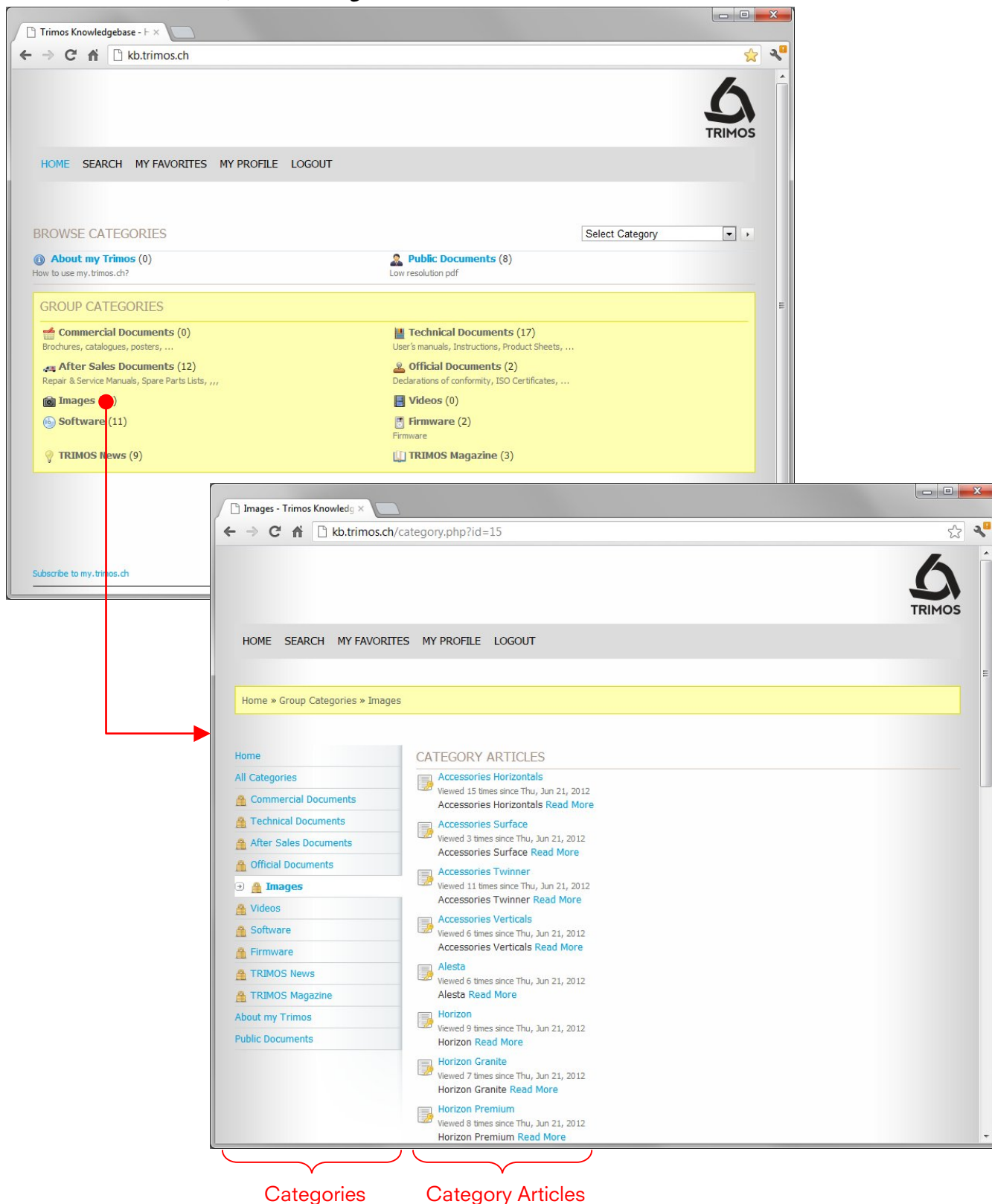
Group Categories (Main group of documents: commercial, technical, images, etc.)



6.1 Example

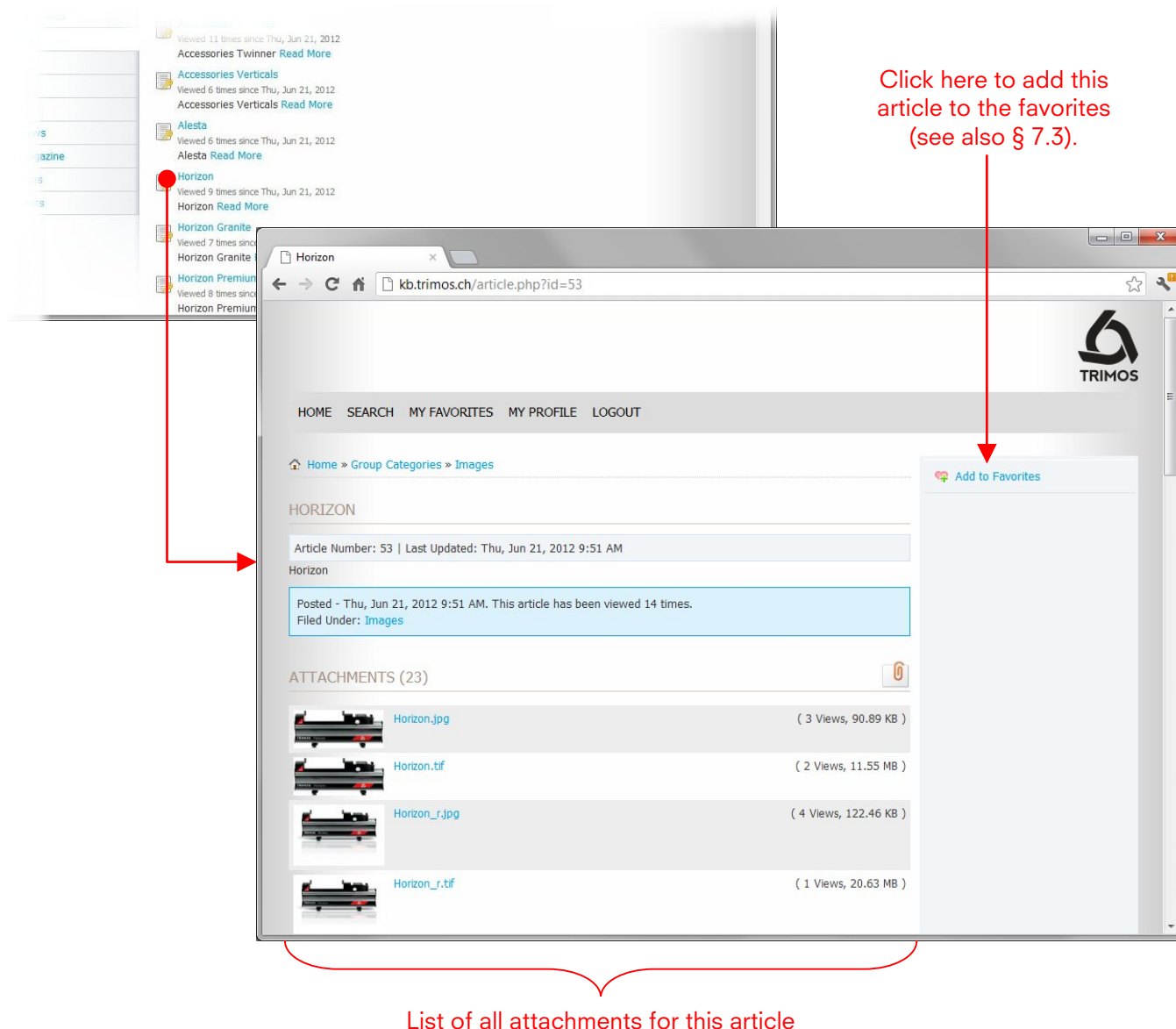
You are looking for a high resolution image of a Horizon instrument:

1. From the main window, click on **Images**



New Support Website for Trimos Agents

2. From the category articles, click on the requested item (in our example **Horizon**)



Click here to add this article to the favorites (see also § 7.3).

List of all attachments for this article

3. Download a file

There is no unique method to download a file. In fact, it depends on:

- The web browser (Internet Explorer, Google Chrome, Firefox, Safari, etc.)
- The configuration of your web browser
- The file format (.pdf, .jpg, .tif, .indd, .zip, .doc etc.)
- The OS (Windows XP, Windows 7, Linux, etc.)

Generally, a click on the attachment with the left mouse button will open the file and a click with the right mouse button will open a menu for downloading or saving the file. For more information please refer to the help section of your web browser.

7 Main Menu

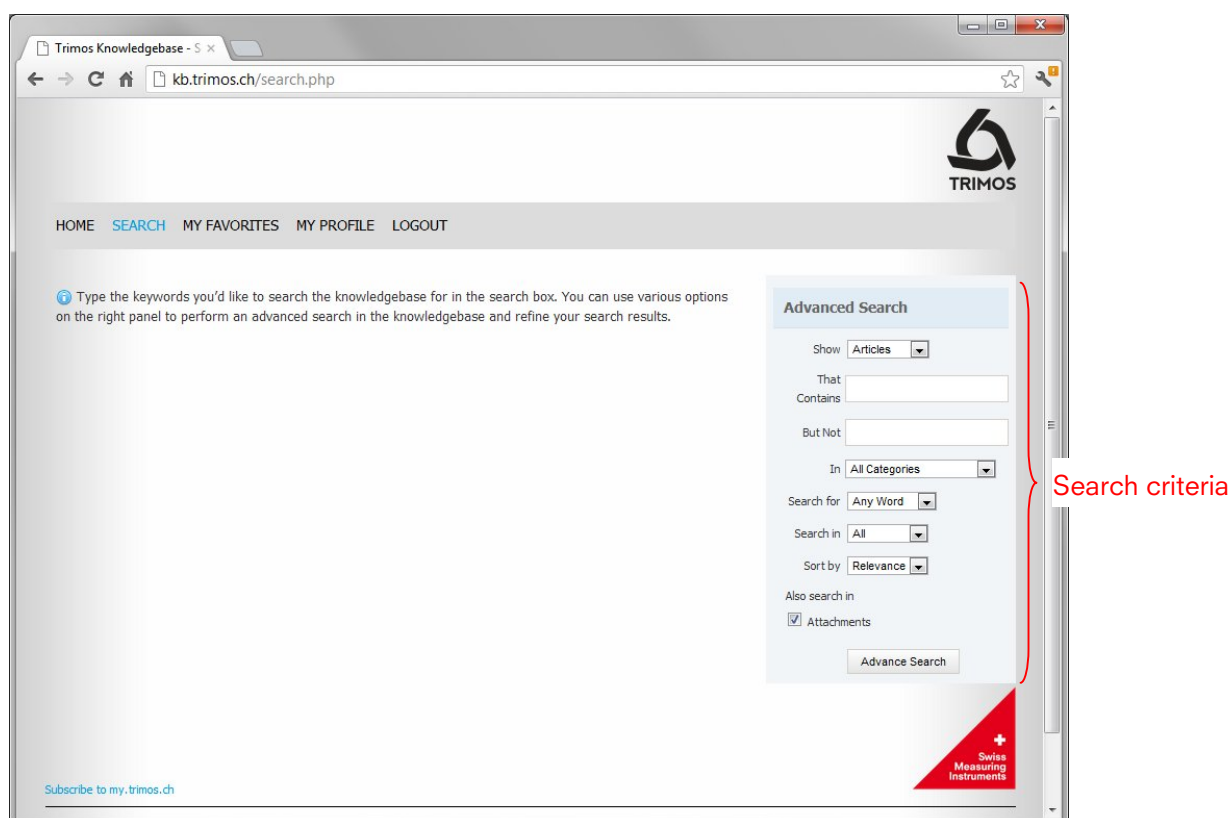
7.1 Home

Click on HOME at any time to go back to the main window.

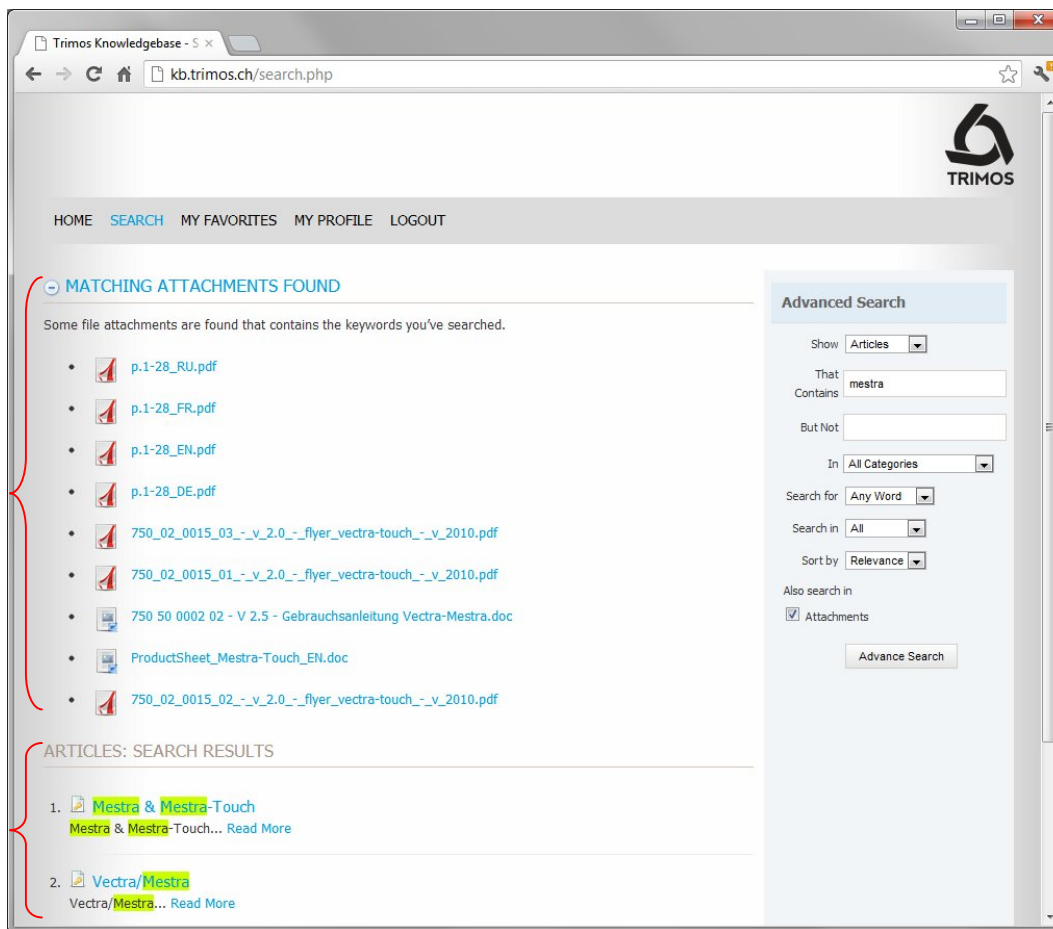


7.2 Search

The search engine is a powerful tool to find any kind of documents. There are several criteria that can be selected to refine the search, such as search in the contents of attachments.



Press on **Enter** or on the **Advance Search** button to start the search engine. The results will be displayed as shown on the next page



Trimos Knowledgebase - 5 x
kb.trimos.ch/search.php

HOME SEARCH MY FAVORITES MY PROFILE LOGOUT

MATCHING ATTACHMENTS FOUND

Some file attachments are found that contains the keywords you've searched.

- [p.1-28_RU.pdf](#)
- [p.1-28_FR.pdf](#)
- [p.1-28_EN.pdf](#)
- [p.1-28_DE.pdf](#)
- [750_02_0015_03_-_v_2.0_-_flyer_vectra-touch_-_v_2010.pdf](#)
- [750_02_0015_01_-_v_2.0_-_flyer_vectra-touch_-_v_2010.pdf](#)
- [750_50_0002_02 - V 2.5 - Gebrauchsanleitung Vectra-Mestra.doc](#)
- [ProductSheet_Mestra-Touch_EN.doc](#)
- [750_02_0015_02_-_v_2.0_-_flyer_vectra-touch_-_v_2010.pdf](#)

ARTICLES: SEARCH RESULTS

1. [Mestra & Mestra-Touch](#)
Mestra & Mestra-Touch... [Read More](#)
2. [Vectra/Mestra](#)
Vectra/Mestra... [Read More](#)

Advanced Search

Show:

That Contains:

But Not:

In:

Search for:

Search in:

Sort by:

Also search in:

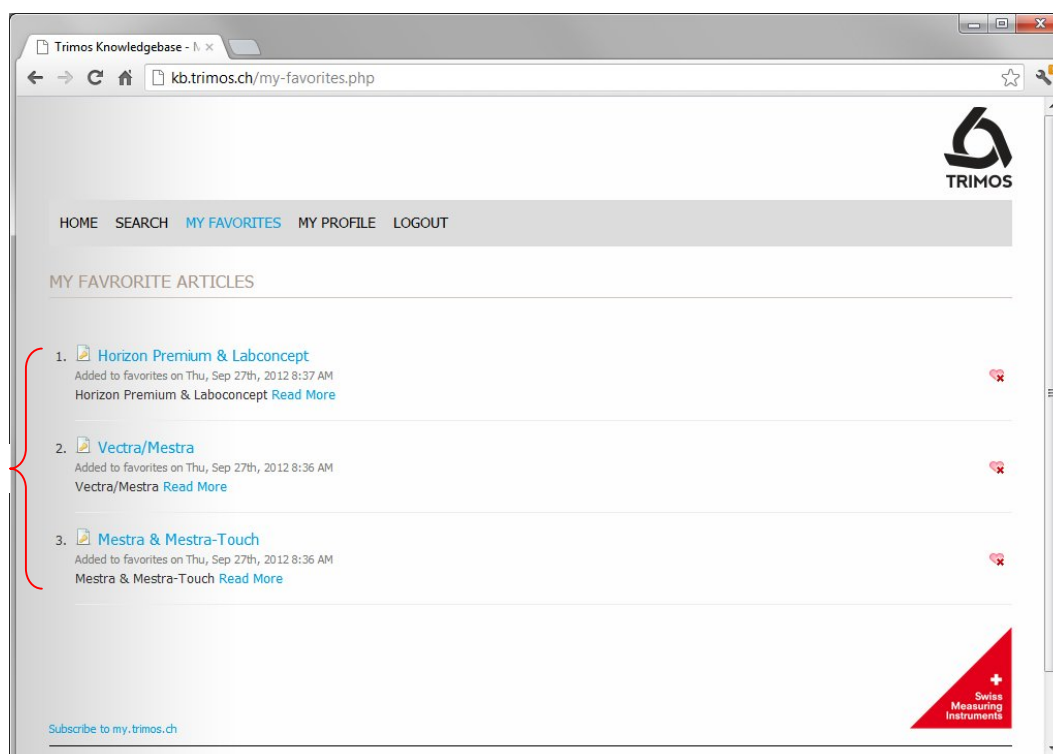
Attachments

Related attachments

Related articles

7.3 My Favorites

Each **category article** can be added to a favorite list, a very useful feature to rapidly access frequently used documents. For more information on how to add articles to the favorite list, please refer to § 6.1.



Trimos Knowledgebase - 1 x
kb.trimos.ch/my-favorites.php

HOME SEARCH MY FAVORITES MY PROFILE LOGOUT

MY FAVORITE ARTICLES

1. [Horizon Premium & Labconcept](#)
Added to favorites on Thu, Sep 27th, 2012 8:37 AM
[Horizon Premium & Labconcept](#) [Read More](#)
2. [Vectra/Mestra](#)
Added to favorites on Thu, Sep 27th, 2012 8:36 AM
[Vectra/Mestra](#) [Read More](#)
3. [Mestra & Mestra-Touch](#)
Added to favorites on Thu, Sep 27th, 2012 8:36 AM
[Mestra & Mestra-Touch](#) [Read More](#)

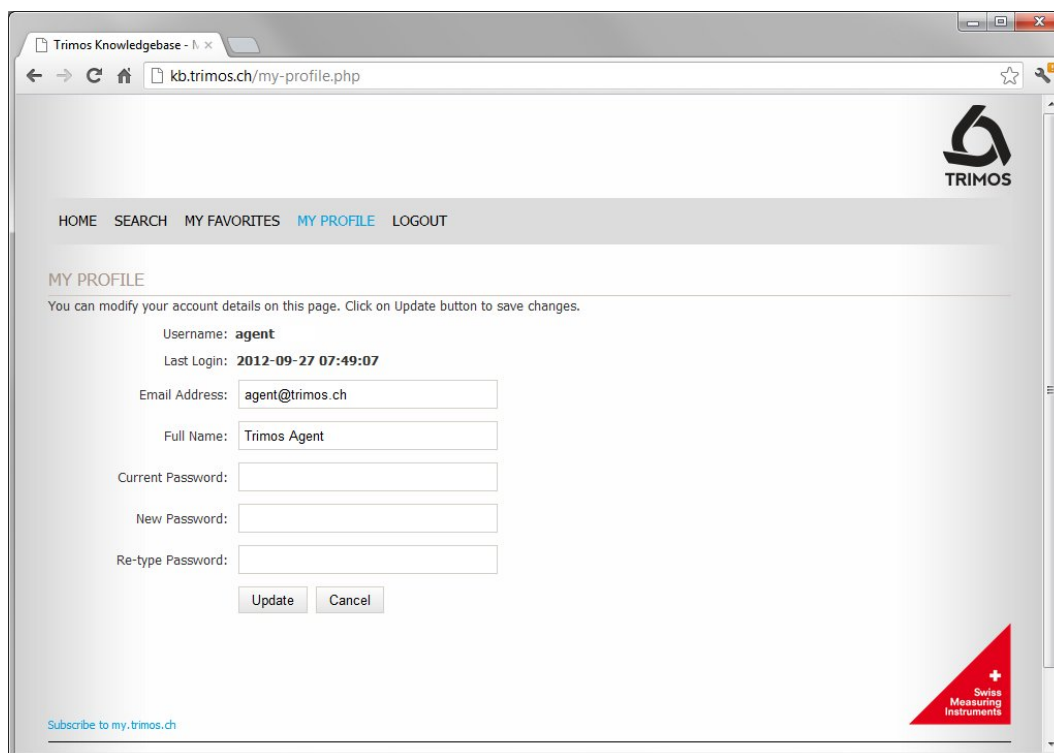
Favorite articles

Subscribe to my.trimos.ch

Swiss Measuring Instruments

7.4 My Profile

Click on **MY PROFILE** to edit your profile and/or change your password.



Trimos Knowledgebase - 1 x
kb.trimos.ch/my-profile.php

TRIMOS

HOME SEARCH MY FAVORITES **MY PROFILE** LOGOUT

MY PROFILE

You can modify your account details on this page. Click on Update button to save changes.

Username: **agent**

Last Login: **2012-09-27 07:49:07**

Email Address:

Full Name:

Current Password:

New Password:

Re-type Password:

[Subscribe to my.trimos.ch](#)

Swiss Measuring Instruments

Click on the **Update** button to save the new profile data.

7.5 Logout

To quit my.trimos.ch, click on **LOGOUT** and confirm with **OK**.